

Clarendon College
Business Office
PO Box 968
Clarendon, TX 79226

Proposal Number 10073

Clarendon College is soliciting proposals for basic athletic injury and catastrophic athletic injury insurance for intercollegiate sports for Clarendon College for the 2018-2019 academic year.

Proposals are to be received in the Business Office, P.O. Box 968, 1122 College Drive, Clarendon College, Clarendon, Texas 79226, faxed to (806)874-3201 or emailed to brad.vandenboogaard@clarendoncollege.edu . Proposals must be received by 10:00 a.m. on Tuesday May 8, 2018 (the “due date”).

Brand Names and Model Numbers are to establish quality. Approved substitute brands will be considered. Please furnish complete specifications for brands other than stipulated on this proposal. Clarendon College reserves the right to determine whether or not an item meets approval for a substitute.

Evaluation criteria will consist of the following:

- a) Prior Performance and Reputation (especially among fellow educational institutions)
- b) Warranties and Exchange Policies
- c) The total long term cost to the College District to acquire the goods and services
- d) Compliance with specifications
- e) Billing and Shipping Accuracy
- f) Delivery and Installation Schedules (**Complete units must be shipped.**)
- g) Proposed purchase price and quality of vendor's proposed goods and services
- h) The extent to which the goods and services meet the needs of the College
- i) Vendor Profile
- j) Experience and qualifications of the service provider
- k) The vendor's past relationship with the College District

Clarendon College reserves the right to negotiate with any/all proposers at any time, before or after submission of a proposal. Clarendon College reserves the right to reject any or all bids/proposals and to waive technicalities.

For questions regarding this request, contact Brad Vanden Boogaard, Director of Athletics, Clarendon College (806) 874-4861 or brad.vandenboogaard@clarendoncollege.edu

Proposals should address all of the questions/issues that have been shown in this request. Failure to adhere to these procedures or to obtain approval for deviations may result in an incomplete evaluation of your proposal.

Estimated date of award: **June 1, 2018.**

Clarendon College

Conditions and Agreements

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The following conditions and agreements also apply:

1. The number of the proposal and the date due shall be indicated on the envelope or fax cover sheet, of each proposal. Return name and address shall be included.
2. A Request to make changes in any proposal shall be sent to the Business Manager.
3. All prices shall be firm. Unit prices govern the award. Unit prices should be entered, extended, and totaled on all items. Check your proposal carefully. It is a condition of any award under this proposal that offerors shall deliver at prices quoted, even if in error.
4. Unsigned proposals will not be considered for award.
5. Proposals received after the time and date specified will not be considered.
6. Catalog numbers, manufacturer's names, trade names, or brand names on invitations for proposals are used only for description and to establish general quality levels. Any deviations from the products and specifications indicated are to be clearly pointed out in your proposal. Proposer may base his proposal on items considered an approved alternate; and Clarendon College will consider approved alternates; however, the right is reserved to determine the quality and/or equality of the alternate and to reject any or all proposals, whichever is in the best interest of Clarendon College. Alternate proposals must include descriptive literature and other information suitable for evaluation purposes.
7. Where NO SUBSTITUTE is indicated, proposers will furnish exact items as specified.
8. Proposals shall be prepaid, F.O.B. Clarendon College unless otherwise specified.
9. Unless Clarendon College stipulates otherwise, contracts will be awarded by item, or as a whole, at the discretion of Clarendon College.
10. Clarendon College may accept or reject all proposals. Clarendon College may accept any or all proposals in whole, or in part (by item), and may waive minor defects in the proposal when in the sole opinion of Clarendon College no prejudice will result to the rights of any other proposer or to the public.
11. Federal transportation and excise taxes, and state excise taxes, shall not be included in proposal prices. Clarendon College is exempt from all such taxes, and exemption certificates will be furnished upon request.
12. The College does not agree to, but will endeavor to, use any cash discounts offered. Cash discounts will be considered earned if payment is made within the time stipulated after acceptance of the goods or receipt of a correct invoice, whichever is later.
13. Samples shall be furnished at the proposer's expense when requested and, unless otherwise specified, prior to the opening of proposals. Each sample shall be clearly labeled with the proposer's name and item number corresponding to the item in the proposal.
14. Samples not destroyed in testing will be returned at the proposer's expense, providing the proposer so request in his proposal response. Samples not so requested will become the property of Clarendon College.
15. No proposals shall be withdrawn after opening without the approval of the Board of Regents first obtained.

IMPORTANT

Failure of a proposer to (1) meet delivery schedule, or to deliver within a reasonable time as interpreted by Clarendon College, or (2) make replacements of rejected articles as directed by Clarendon College, or (3) timely perform all contract provisions shall permit Clarendon College, at its option, to cancel the contract or demand and enforce specific performance of same and in addition to same to purchase in the open market at the expense of proposer articles or services of comparable grade to take the place of those rejected or not delivered. In any action taken by Clarendon College, hereunder the proposer as a condition of his proposal agrees to reimburse Clarendon College for any expense incurred including cost of court and attorney fees. As a condition of this proposal, proposer agrees that failure on the part of Clarendon College to discover delivery on non-conforming goods or services is not a waiver of the right of Clarendon College to insist upon compliance with these proposal specifications and in fact failure of Clarendon College to timely enforce proposer's compliance with any of the terms hereby should proposer breach same shall not operate as a waiver of Clarendon College's right to enforce the terms hereof.

SPECIFICATIONS AND REQUIREMENTS FOR PROPOSAL #10073

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Please submit one bid to include Rodeo

And one bid without Rodeo

All of our Rodeo Students have to purchase NIRA Insurance

	PLEASE QUOTE THE FOLLOWING WITH THE THREE (3) OPTIONS ON DEDUCTIBLE	\$0 Ded.	\$250 Ded.	\$500 Ded.	\$1000 Ded.	Aggregate Deductible with 0 individual deductible
	<i>SPECIFIC DESCRIPTIONS</i>	Included In Bid				
(1)	BASIC ATHLETIC INSURANCE Coverage Period: August 1, 2018- July 31, 2019					
	Current Benefits: *See Attached Policy Or Bid as follows: Type of Coverage: FULL EXCESS					
	Maximum Medical Benefit: \$25,000 Deductible : Disappearing \$1,000					
	Benefit Period: 104 weeks Expanded Medical Benefit: Covered					
	HMO/PPO Benefit: Covered					
	Pre-Existing/Re-aggravation of Prior Injury Benefit: Covered					
	Heart & Circulatory Benefit: Covered Dental Treatment (Accident Only) Maximum Dental Benefit \$25,000 Maximum Amount Per Tooth – Usual & Custom					
	Accidental Death & Dismemberment Benefit Guest/Recruits :Principal Sum\$10,000 Guest/Recruit Benefit-Max. Medical: \$5,000					
	SPORTS COVERAGE for 2018-2019					
	Sports Participants					
	Coaches/Asst. Coaches 10					
	Men’s Basketball 24					
	Women’s Basketball 24					
	Women’s Volleyball 20					
	Men’s Baseball 50					
	Women’s Softball 28					
	Ranch Horse 15					
	*****Rodeo 40					

(2)	CATASTROPHIC ATHLETIC INJURY INSURANCE						
	\$5,000,000.00 Maximum limit						
	*Rodeo \$10,000 Deductible						
	Please list or provide any additional benefits / coverages						
(3)	ATTACHED PREMIUM AMOUNTS AND LOSS RUN						
	Enter your prices here:						

Vendor Name (please print) _____ **Signature** _____

Vendor Phone No. _____ **Date** _____

Company Name _____ **Fax No.** _____